

WHO WE ARE

The Office of Integrity and Compliance (OIC) assists the County Council and Prince George's County Public School (PGCPS) system by providing independent evaluation and recommendations to preserve PGCPS integrity and reputation.

WHAT WE DO

The OIC's responsibilities include:

- **Improving the effectiveness** of programs, policies, practices, and operations.
- **Preventing, investigating, and reporting** *fraud, waste, and abuse* of property or funds of PGCPS.
- **Examining, evaluating, and reporting** on the adequacy and effectiveness of **internal controls**.
- **Improving employee compliance** with applicable law, policy and ethical standards of conduct.
- **Conducting administrative investigations**, budgetary analysis, and financial, management, or performance audits, and similar reviews.

PREVENTION, DETECTION, AND REPORTING

What is Fraud?

An intentional act or attempt to obtain something of value from the local school system or another person through willful misrepresentation.

What is Waste?

An inappropriate act or omission by an employee with control over or access to PGCPS property or funds that unreasonably deprives the local school system of value.

What is Abuse?

An employee's intentional misconduct or misuse of authority or position.



GENERAL INDICATORS OF FRAUD, WASTE AND ABUSE

Learn more about what type of suspicious activity should be reported to the OIC. The following indicators listed below may include, but are not limited to:

Fraud

- Failure to support proper use of assigned funds
- Theft and/or embezzlement of the funds that are awarded to the PGCPS system.
- Acceptance of compensation for hours not worked, or duties not performed
- Utilizing PGCPS property for personal use
- Falsification, misrepresentation, or tampering of documentation or records
- Billing or payment requests for services that may not have been provided
- Concealment or false representation of material facts, statements, and allegations

Waste

- Needless, careless or extravagant expenditure of PGCPS funds.
- Misuse of resources, as a result of inefficient or ineffective practices, systems or controls.

Abuse

- Behaving improperly or unreasonably or misusing one's own authority/ employment to obtain personal gain or benefit to which one is not entitled.
- Lack of or weak internal controls
- Abandonment, bypassing, or overriding of policies and procedures

OUR MISSION

It is our commitment to improve compliance, rigorous monitoring, and enforcement of all applicable policies, procedures, and laws to prevent and detect fraud, waste, and abuse of funds and property. This involves thorough oversight and consistent implementation across all areas to cultivate trust within the PGCPS community.

OUR VISION

To provide PGCPS continuous assistance in securing the highest standards of integrity and compliance while promoting trust and ensuring accountability into the future.



DO YOU SUSPECT FRAUD, WASTE, OR ABUSE?

Don't wait. Report it immediately to the OIC!

DON'T WANT YOUR IDENTITY TO BE KNOWN?


There is no obligation to report your name. Send an anonymous tip.


CONTACT THE OIC:

*There are several ways to contact the OIC and **report fraud, waste, or abuse:***

Incident Report Form:



 **Email:** oic@pgcps.org

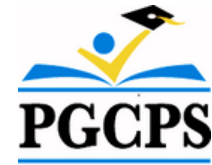
 **Phone:** 301-952-6113

Website: www.pgcps.org/offices/integrity-and-compliance

Address:

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Prince George's County Public Schools



OFFICE OF INTEGRITY AND COMPLIANCE

